

GRANTLEY, SAWLEY, SKELDING & EAVESTONE PARISH COUNCIL

INCLUDING THE VILLAGE OF RISPLITH

Clerk: David Taylor,

c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB

Email: grantleyandsawleyipc@yahoo.co.uk

Telephone: 01765 601693 (*answer machine*)

www.grantleyandsawleyparishcouncil.org.uk

Minutes of the Ordinary Meeting of the Parish Council held on Thursday 18th July 2024 at 7.30pm at Grantley Village Hall

(2024-2025 – 046) **Present** were Cllr. John Lennon (Chairman), Cllr. Jim Wigginton, Cllr. Mark Smeeden & Cllr. Simon Learoyd.

(2024-2025 – 047) Also present were David Taylor, Clerk, and no members of the public.

(2024-2025 – 048) **Apologies** were **received** from Cllr. Will Parry.

(2024-2025 – 049) No **Declarations of Interest** were received and so no **Dispensations** were required.

(2024-2025 – 050) It was **resolved** that subject to the minutes of the meeting held on 30th May 2024 being amended to reflect that "Cllr. Martin Kirbitson was **elected** as Vice-Chairman of the Parish Council. He was **nominated** by Cllr. Lennon and seconded by Cllr. Wigginton, the vote was **unanimous**", having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them when amended, accordingly.

(2024-2025 – 051) The Clerk reported on Matters Arising previous minutes. This can be found at "Appendix B" in the form of the Job List. *Items that are scored through have been completed and unscored items remain outstanding.*

Reports:

(2024-2025 – 052) There was a report from Cllr. Felicity Cunliffe-Lister of North Yorkshire Council. This can be seen on the Parish Council website at "Appendix C" and at www.grantleyandsawleyparishcouncil.org.uk.

(2024-2025 – 053) The Clerk had **nothing to report** that was not covered elsewhere in the meeting.

(2024-2025 – 054) The meeting **reiterated** the need to have the play equipment at Grantly refurbished and repaired. The Clerk will monitor progress.

(2024-2025 – 055) The meeting heard that Cllr. Lennon and Cllr. Smeeden had met with the Fountains School Headteacher, Mrs Pam Acheson. They discussed the following matters:-

- Reconfiguring the existing school grounds in order to provide more car parking spaces.
- There was a focus on placing a hard surface on part of the playing fields. The area could be used as both an all-weather playing surface and a car turning area.
- Mrs Acheson was due to meet the lead Trustee of the school in order to outline the plans. For now, therefore the ball is in the school's court. She will let Cllr Lennon know what the outcome of this meeting is.

The Parish Council felt that it had been involved as far as it could be. And any further actions would be beyond it's powers, but it had provided an impetus to make the progress so far.

(2024-2025 – 056) It was **resolved** that before an official complaint was made about performance and communication issues with Area 6 Highways Department, North Yorkshire Council, the Clerk should make contact with the department and make clear what problems are

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being experienced and which particular defects are at issue. He **shall then** report back to Councillors regarding progress made.

(**2024-2025 – 057**) It was **resolved** that the Yorkshire Local Councils Association (YLCA) website details should be sent to Cllr. Lennon in order that he can make an informed judgement on the matter of rejoining the YLCA.

(**2024-2025 – 058**) The Clerk **reported** that following the Parish Council being made aware of a classic sportscar event at Grantley Hall Hotel, Cllr. Lennon had made contact with the hotel and explained his concerns to the events co-ordinator. She had also put him in touch the hotel's client – the event organiser who he then telephoned. The route and itinerary was discussed in a very cordial manner. The clerk had done much the same thing late in the same day. He then attempted to contact the Traffic Police at the Northallerton HQ. He was unable to do this as there was telephonist who insisted that correct method of contact would be the community policing team for our area. She could not raise the person concerned and so took my mobile telephone number. No-one called me back and so the police remained unaware of the risk of speeding sportscars in the locality.

(**2024-2025 – 059**) The Clerk **reported** to the meeting that he had a demonstration scheduled with "SCRIBE", a provider of accounting software designed specifically for parish councils. It was agreed that he would report back to members when he had seen the demonstration and received further information.

(**2024-2025 – 060**) It was heard that a member of the Sawley Village Hall committee would take on the role. Cllr Wigginton would liaise with the Clerk over what information he holds on the unit.

(**2024-2025 – 061**) Concerning the future care of the lime trees on Sawley Village Green the following matters were noted.

- The crowns of each tree are likely to require lifting. Prior to this work being undertaken there should be a condition survey for each of the trees on the village green.
- The suckers at the base of each tree will require removal.

(**2024-2025 – 062**) It was further **resolved** that the village pump at Low Grantley should be wire brushed and painted. This is a matter that was **resolved** some time before the COVID pandemic and was not actioned at that time.

The following Correspondence was considered:

(**2024-2025 – 063**) An email from NYC: Keep North Yorkshire Clean - new anti-littering campaign was noted by the meeting.

(**2024-2025 – 064**) An email from NYC: Let's Talk Rubbish - 08.07.24 to 16.09.24. Consultation. This shall be posted on the website.

(**2024-2025 – 065**) An email from Kirkby Malzeard, Laverton and Dallowgill Parish Council regarding their newly drafted Neighbourhood Plan. The meeting **noted** that clearly a great deal of work had gone into this document. It showed community engagement. Opinions expressed that with Grantley & Sawley being in the AONB a neighbourhood plan is not as important to the area because of the AOND planning rigour. (An area of outstanding natural beauty (AONB) is land protected by the Countryside and Rights of Way Act 2000 (CROW Act). It protects the land to conserve and enhance its natural beauty. The Clerk **shall** find out about the neighbourhood plan process.

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(**2024-2025 – 066**) An email from NYC: Standards Bulletin. June 2024 was noted by the meeting.

Financial Matters:

(**2024-2025 – 067**) With regard to the Parish Council insurance cover, the Clerk confirmed that he had increased the fidelity cover to £250k. It was **resolved** to renew the Parish Council insurance policy with Clear Councils (formally BHIB).

(**2024-2025 – 068**) With regard to the annual precept demand for 2025-2026 the following was **resolved**:-

1. The Clerk shall draft a page for the Parish Council website along the lines of "Where does your precept go?".
2. The Clerk shall find out, for the next meeting, how much new play equipment costs.
3. The Clerk shall find out, for the next meeting, how much Speed indicator devices (SIDs) cost.
4. Members shall consider what they think the Parish Council should achieve next year and report back to the next meeting.

(**2024-2025 – 069**) The accounts for payment as listed on "Appendix A", below, were approved for payment.

(**2024-2025 – 070**) A Bank Reconciliation to the period 17th July 2024 (including all payments up to and over £100.00) was **received** and **unanimously approved**. The Chairman was authorised to sign it accordingly. This appears at "Appendix D", below.

(**2024-2025 – 071**) There was no bank reconciliation for the Parish Room Funds. The figures have not changed since the Annual Audit, the Clerk shall present a bank reconciliation to a future meeting.

(**2024-2025 – 072**) A Spending v Budget report to the period 17th July 2024 was **received** and **approved** by the Council.

Planning Matters

(**2024-2025 – 073**) To **consider** the response from NYC enforcement regarding the helicopter flights to and from Grantley Hall Hotel.

Planning Matters:

(**2024-2025 – 074**) – The letter received from North Yorkshire Council (Harrogate) planning department in reply to the Parish Council letter of earlier in the month, was considered. It was resolved to send another letter to the same official, later in the year, in order to urge NYC to continue to monitor flights to and from Grantley Hall after the first 12 month period.

It was **noted** that helicopter flights were still arriving and departing from a field in Aldfield from where passengers are transported by hotel car.

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the North Yorkshire Council planning portal. Please see the note below for the meaning of Return Options.

To receive the following **Planning notices**:

(**2024-2025 – 075**) The **Planning Decision Notice ZC24-01721-FUL**. Installation of 4no. conservation style rooflights. Theakstone Barn Low Gate Lane Sawley HG4 3EL. Mr and Mrs Hepworth was received and noted. Permission was granted, subject to conditions.

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(2024-2025 – 076) The **Planning Decision Notice ZC24-01072-FUL**. Installation of ground-mounted solar panels. Birka Carr Farm Risplith HG4 3EY. Ms Justine Jones was received and noted. Permission was granted, subject to conditions.

(2024-2025 – 077) A **Planning Enforcement Letter 24-00188-PR15** regarding Land North of Southlands Sunny View Farm Risplith ALLEGED BREACH: Siting of static caravans and use as livery was received and noted.

(2024-2025 – 078) The **Planning Decision Notice ZC24-00281-FUL & ZC24/00282/LB**. Extension to Norton Courtyard Canopy. East Lodge Grantley Hall Grantley HG4 3ES. Mr R Sykes was received and noted. Planning permission was refused.

To consider the following **Planning applications**:

(2024-2025 – 079) A **Planning Application ZC24/01828/TPO** regarding works to trees subject to Tree Preservation Order No. 06/2016 W1 Fell 1 no. Beech (T1) and 1 no. Sycamore (T2). Crown reduction of 1 no. Sycamore (T3) by 2 metres and removal of dead branches. Grantley Hall Grantley HG4 3ET. Mrs Valeria Sykes was received and considered. After due consideration it was resolved to return Option C – “*The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf*” – saying that work should be carried out by a suitably qualified tree surgeon and that suitable replacement trees should be planted in their place.

(2024-2025 – 080) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2024-2025 – 081) **It was confirmed** that the next meeting of the Parish Council would be an ordinary meeting on 19th September 2024 at 7.30pm at Sawley Village Hall. A schedule of future meetings appears at “Appendix E”, below.

(2024-2025 – 082) The meeting closed at 9.20pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr. John Lennon, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **19th September 2024** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk’s address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

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When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

Clear Insurance	Premium	£	484.04
DN Taylor	Salary 280624	£	551.37
DN Taylor	StOfEx - June 24	£	26.17
Yorkshire Accountants Ripon	320010010	£	36.00
Oaks Landscaping	Si 348	£	540.00
Oaks Landscaping	Si 341	£	540.00
Pateley Mens Shed	24-0601	£	100.00
HSBC	Bank Charges	£	5.00
DN Taylor	Admin Exps May 24	£	39.20
DN Taylor	StOfEx - May 24	£	58.55
DN Taylor	Salary 310524	£	555.37
DTMS	Si 0 122151	£	346.80
Oaks Landscaping	Si 321	£	540.00
Yorkshire Accountants Ripon	324010031	£	48.00
Elkerlodge Bookkeeping	Int Audit 2023/24	£	252.00

Appendix "B" – Matters Arising from Previous meetings.

1. Draft a Declaration of acceptance of office for John Lennon as Chairman
2. Draft the new version of NALC's Financial Regulations to suit G&S PC in time for next meeting.
- ~~3. Reclaim VAT forthwith.~~
- ~~4. Check that the level of "fidelity" insurance held by the Parish Council is sufficient for it's needs.~~
- ~~5. Investigate available options for accounting software suited to Local Councils for the next meeting.~~
- ~~6. Scan the following documents for the 2023/2024 audit Certificate of Exemption, Section 1 of the AGAR & Section 2 of the AGAR and send the Cert to PKF and post the other on the PC Website.~~
- ~~7. Write up minutes for the village meetings.~~
- ~~8. File the minutes in the minute book.~~
9. Contact Mrs. Christine Dent of Butchers Cottage, Lowgate Lane HG4 3EL concerning the Churchyard at Sawley.
10. Enquire with HugoFox re the costs of the provision of ".gov.uk" Domains and email addresses. He will obtain costs prior to the next meeting. - See Item 15.

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11. MK to notify Area 6 about collecting the discarded road signs.
- ~~12. Contact James Carter at DTMS – proceed with the work as quoted.~~
- ~~13. Write to the Skell Valley Project team and confirm the arrangements regarding the Grantley bus shelter. (?)~~
14. Draft an article regarding the above and post it on the Parish Council website.
15. Re:- Notification of Commencement of the Call for Sites – request that the Parish Council be kept up to date.
16. MS to investigate the design, contents and cost of the signs and the costs of putting Dog waste signs on posts around the village green.
17. Follow up with the arrangements for the meeting with Martin Kirbitson, me and a member of the Area 6 highways team. – See Item 10. (now superceded)
18. John Lennon will speak with Mr. Mike Lumb (of the Village Hall Trust) on the matter of the playing field trees.
19. Respond in those terms that the Skell Valley Project concerning the pond maintenance / wetland creation work at Picking Gill was greeted positively as a very worthy piece of work and very welcome.
- ~~20. re the Grantley telephone kiosk, email Martin Soley and seek his ideas.~~
21. Councillors shall give the Grantley telephone kiosk further consideration and report back to the next meeting and a plan shall be drawn up to refurbish the outside of the kiosk and Councillors shall consider this for the next meeting.
22. The Clerk, with the assistance from Cllr Kirbitson shall amend both the Co-Operative bank and the Cambridge Building Society mandate in order to remove retired councillors and add serving Councillors.
23. The Clerk to continue with and finish the Parish Room Funds information sheet to be posted in the Parish Council website.
- ~~24. Pay the accounts listed on "Appendix A of the minutes.~~
- ~~25. File the signed bank reconciliation in the annual audit file.~~
- ~~26. Write to the Planning Authority regarding the Grantley Hall Hotel helicopter landing pad appeal. The letter should seek assurance that records would be kept and that these records should be made public. The letter would also urge the planning authority should also continue to gather information for the foreseeable future. The letter will be circulated to Councillors when sent.~~
- ~~27. Publish both the appeal decision and the background to the appeal on the Parish Council website.~~
- ~~28. Return the PCN form re ZC24 01354 FUL & ZC24 01354 LB. Retrospective permission etc. Gowbusk Farm.~~
- ~~29. Return the PCN form re ZC24 01072 FUL. Installation of ground mounted solar panels. Birka Carr Farm Risplith HG4 3EY. Ms Justine Jones.~~

Appendix “C”

Cllr Felicity Cunliffe-Lister Parish Report

Grantley & Sawley : July 24

Transport

I am making progress with getting the community bus in Masham better established and have had enquiries from residents in Nidd and Markington with a view to establishing a new bus in the area.

Highways

I am advised that the notices have been posted for the road markings outside the school, but I have not seen this. Regarding the implementation of the 20mph zone I have not had any news of progress at all, it seems to have stalled due to lack of resource. I am continuing to chase Cllr Duncan about the situation, I raised it as a question at the last Full Council Meeting but have not yet had an adequate response.

Regarding the section of road that is now a temporary layby on the hill up from Grantley, I have queried why part of it has been tarmacked and am assured this is being reviewed, but is not a priority.

Regarding any speeding issues that arise or are anticipated in connection with car events in the area, please let me know if you need assistance with any approach to NYC.

Community Partnership (Ripon)

The inaugural meeting of the Uredale Community Partnership is being held on 25th July at 9.30am in Ripon Town Hall. It will bring together public, private, community and voluntary sectors to influence the decisions and service delivery of the council and other bodies. As this is a pilot we have a free hand to design how we work together, but the first step will be to identify local issues and priorities. We are looking for representatives who would like to attend with a view to joining the board. I have a representatives from Masham, Kirkby Malzeard and a rural charity attending so far, and I can invite two more. Is there anyone who would like to join the meeting?

Connectivity

I have chased Robert Ling for an update with a view to holding another public meeting once a supplier has been appointed and there is clarity on which premises qualify. He has confirmed that the contractors, Quickline, have been appointed. I have asked him to update me on the contract once he has this to hand.

Council Meeting & Executive Decisions

The Executive met on 9th July and it was agreed that it would be put to the full council meeting to decide if the proposals for a boundary review should be reviewed by the Boundary Commission. This is required where there is electoral imbalance. It is proposed that the number of Councillors should drop from 90 to 89 to fall into line with the national average. I have concerns that rural wards, with low populations but very large geographical areas, do not get any bigger as they already have a disproportionate number of Parish Councils compared with town wards.

Destination Management Plan

I await the draft and will report on this when it has reached me, this has been delayed again and is not due for sign off until the summer. There is currently a temporary website in place for the region which will not be replaced until early '25, I have raised a question with the Executive as to the timeline for progress.

Locality Budget

No awards have yet been made although I have been approached by a few organisations for support, in process.

Planning

There are no planning applications or appeals that have been brought to my attention

Home to School Transport

The Council's consultation on proposed changes to the Council's Home to School Travel Policy has now closed. The proposal in the budget is that school transport is limited to the nearest school, rather than choice if school, within catchment. If parents want to send their children to a school within catchment which is not the closest they will have to pay for the cost of transport.

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The recommendations of the consultation on Home to School travel policy were being considered by the Executive on Tuesday, and this included an exception to continue provision for lower income families. I do not yet know the outcome.

Funding

The July issue of the Rural Funding Digest has been issued and I thought this link might be helpful for anyone looking for funding : [Rural Funding Digest - July 2024 - Rural Services Network \(rsnonline.org.uk\)](https://rsnonline.org.uk)

Let's Talk

The results of one of the Let's Talk surveys – Let's Talk Food – are now available here : <http://www.northyorks.gov.uk/letstalkny>. In June there will be a public report published based on these findings.

Let's Talk Rubbish

Residents are being asked to share their views about rubbish and recycling as part of a major new public engagement campaign aimed at reducing waste and protecting the environment in North Yorkshire. Responses to the Let's Talk Rubbish survey will help North Yorkshire Council to understand residents' behaviours and shape future improvements to its collection service.

Across the county, about 310,000 tonnes of household waste is collected each year from more than 300,000 properties. About 45 per cent of this is reused, recycled, or composted.

The formation of North Yorkshire Council brought together seven different ways of collecting household waste and recycling, which was the role of the district and borough councils. By looking at the existing service, the council is striving to be more efficient and cost-effective by encouraging residents to reduce household waste and increase recycling, as well as ensuring everyone receives the same, regardless of where they live.

Through Let's Talk Rubbish, the council is consulting on the proposal to provide households with two wheelie bins for recycling – one for glass, cans and plastic, and one for paper and card, with alternate fortnightly collections.

A key aim is to reduce contamination and collect better quality material at the kerbside, which is improved when residents are able to separate recyclable material. When paper or card is mixed with plastic or glass, or exposed to the elements, it can become wet and lower the resale value. However, by keeping these items separate, it means they are worth more to recycling manufacturers.

Two wheelie bins would also provide residents with maximum capacity to recycle as much material as they can, as well as reduce any material being scattered on the street from either the wind or wildlife on collection day. The collection of non-recyclable rubbish will remain the same as it is now, and residents can also opt-in for garden waste collections. As with current collections, alternative methods would also still be used for properties where storage or access is limited.

To take part in the survey, visit www.northyorks.gov.uk/LetsTalk

Feedback can also be provided in the following ways:

Pick up a paper copy of the survey from a local library or main local office and return it in the envelope provided.

Contact North Yorkshire Council by calling 0300 131 2 131 - when prompted say 'Let's Talk'.

Email LetsTalk@northyorks.gov.uk.

Libraries

The annual summer reading challenge has been launched. The scheme encourages children aged four to 11 to read six library books over the summer holidays. This year's theme is Marvellous Makers, for more information please visit :

www.northyorks.gov.uk/leisure-tourism-and-culture/libraries/summer-reading-challenge

Cllr Felicity Cunliffe-Lister

Cllr.felicity.cunliffe-lister@northyorks.gov.uk

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Appendix "D" –

Bank Reconciliation as at 30.05.2024 Including all payments (up to and over £100.00)

NB: Not including Parish Room Funds

HSBC a/c *****16		3987.4	
HSBC a/c *****08		8088.5	
	£	12,075.90	£ 12,075.90

Less Unpresented Cheques SCD "1"

Sub Total **£ 12,075.90**

Cash Book at 18th January 2024

HSBC a/c *****16		£ 8,109.90	
HSBC a/c *****08		£ 8,049.14	
Sub Total	£	16,159.04	£ 16,159.04
Add receipts	SCD "2"	£ 39.36	
		£ 16,198.40	£ 16,198.40
Subtract payments	SCD "3"	£ 4,122.50	
			£ 12,075.90

Less Unpresented Cheques SCD "1"

Current State **£ 12,075.90**

SCD "1"

Total Shed 1 £ -

SCD "2"

01.06.2024 HSBC Interest £ 39.36

Total Shed 2 £ 39.36

SCD "3"

18.07.2024	Clear Insurance	Premium	£	484.04
03.07.2024	DN Taylor	Salary 280624	£	551.37
03.07.2024	DN Taylor	StOfEx - June 24	£	26.17
03.07.2024	Yorkshire Accountants Ripon	320010010	£	36.00
03.07.2024	Oaks Landscaping	Si 348	£	540.00
03.07.2024	Oaks Landscaping	Si 341	£	540.00
03.07.2024	Pateley Mens Shed	24-0601	£	100.00
22.06.2024	HSBC	Bank Charges	£	5.00
01.06.2024	DN Taylor	Admin Exps May 24	£	39.20
01.06.2024	DN Taylor	StOfEx - May 24	£	58.55
01.06.2024	DN Taylor	Salary 310524	£	555.37
01.06.2024	DTMS	Si 0 122151	£	346.80
01.06.2024	Oaks Landscaping	Si 321	£	540.00

Initial:

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01.06.2024	Yorkshire Accountants Ripon	324010031	£	48.00
01.06.2024	Elkerlodge Bookkeeping	Int Audit 2023/24	£	252.00
		Total Shed 3	£	4,122.50

Appendix "E" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

Thursday 19 th September 2024	Ordinary Meeting - venue Sawley Village Hall.
Thursday 21 st November 2024	Ordinary Meeting - venue Grantley Village Hall.
Thursday 16 th January 2025	Ordinary Meeting - venue Sawley Village Hall.
Thursday 13 th March 2025	Ordinary Meeting - venue Grantley Village Hall.

- **There** will be six meetings per year unless more are required when extraordinary meetings may be called. These will be publicised on the Parish Council Website and the usual local noticeboards.
- **Please** check notice boards and the Parish Council website for changes to dates, times & venues.
- **Where** held, Parish Meetings will be held in succession before the Annual Meeting of the Parish Council and will commence at 7.30pm.